

**NTPC Ad - 05/25**  
**List of Documents to be uploaded**

**1. Photo**

**2. Personal Documents**

- a) **Class X** passing certificate/Marksheet for Name and DOB proof
- b) **Aadhar** Card
- c) **PAN** Card
- d) **Caste/Disability** certificate (for SC / ST / OBC-NCL / PwBD / EWS candidates) as applicable
  - i. OBC-NCL certificate should be in central format for the current financial year (FY 2024-25).
  - ii. Disability certificates should be as per the latest prescribed Central Govt. Format generated online through the Swavalamban / UDID portal (clearly indicating the type & percentage of disability) in line with the identified disability for the posts as mentioned in this advertisement.
  - iii. EWS candidates need to submit current year Income & Asset certificate in the prescribed format i.e. the certificate should be valid for FY 2024-25 based on the income of FY 2023-24.

**3. Education Documents**

- a) **Graduation** – Provisional / Final Degree (as applicable) along with all marksheets
- b) **CA / CMA** – Final / Intermediate Certificate (as applicable) along with all marksheets

**4. Experience Documents**

Documents in support of **post qualification experience** (excluding articleship period)

- a) Relieving letter from current employer (if applicable)
- b) Experience / service certificate (sample available on our website) indicating nature of experience
- c) Offer letter
- d) Appointment letter
- e) Confirmation letter / order on completion of training/internship (if any)
- f) Promotion order/s
- g) 2 pay slips per year to substantiate the tenure

All experience documents should be uploaded in chronological order.

**Note- Candidates should necessarily upload all documents while applying. Applications with incomplete / insufficient documents are liable to be rejected / not considered for further process.**