

UPLOADING OF DOCUMENTS:

All the candidates have to upload the following documents while applying:

1. Photo

2. Personal Documents

- a) Class X passing certificate/Marksheet for Name and DOB proof.
- b) Aadhar Card and PAN Card.
- c) Caste/Disability certificate (For SC/ST/OBC-NCL/PwBD/EWS candidates) as applicable.
- d) OBC-NCL certificate should be in central format for the current financial year (FY 2024-25).
- e) Disability certificates should be as per the latest prescribed Central Govt. Format generated online through the Swavalamban/UDID portal (clearly indicating the type & percentage of disability) in line with the identified disability for the posts as mentioned in this advertisement.
- f) EWS candidates need to submit current year Income & Asset certificate in the prescribed format i.e. the certificate should be valid for FY 2024-25 based on the income of FY 2023-24.

3. Education Documents

- a) B.E./ B. Tech Degree Certificate in Mechanical / Electrical
- b) Consolidated Marksheet/Transcript/all semester marksheets/Degree clearly indicating aggregate % of marks in all semesters.
- c) Marks conversion formula from the University/Institute for conversion of marks in CPGA/CGPI/DGPA/CGI/CPI etc. into percentage (%).

4. Experience Documents

Documents in support of post qualification working experience of minimum 01 year in Operation/ Maintenance of power plant with installed capacity of 100 MW or more.

Experience certificate indicating nature of experience and plant capacity, in chronological order and duration of experience, along with other documents such as appointment letter, offer letter, confirmation letter/order on completion of training, if any, promotion order, role assignment order, transfer order, service certificate, relieving letter and 2 pay slips per organization to substantiate the tenure & nature of experience of the candidate.

Note- The candidates should necessarily upload all documents while applying. Applications with incomplete/insufficient documents are liable to be rejected/not considered for further process.