

**Associate position for Retired Executives from PSUs/Govt. Organizations
to be deployed at PMI/RLIs/EDCs at various NTPC projects/Stations**

Required Experience:

1.Candidate must have retired at E4 to E8(AGM/GM/CGM) level/above position from NTPC or equivalent position.

2.Total Experience –(i) Candidate should have minimum 10 years work experience.

(ii)The candidate should the capacity of extensive coordination work, capable of handling data in MS Excel and should be able to take session as and when required.

(iii)Graduation/Post Graduation degree and experience as mentioned in point no (i) and (ii) is required for all vacancies at PMI/RLI/EDCs except 02 vacancies as mentioned in below points iv & v.

(iv)Experience for IT department/systems and Engineering degree is required for 01 vacancy at PMI Noida

(v)Experience of Operation/Simulator department/systems and Engineering degree in Electrical/Mechanical/C&I is required for 01 vacancy at PMI Noida.

Job Profile: Associate will be deployed for design/planning of training programs, coordination with faculties, classroom activities, processing of honorarium, management of attendance/exam and training data entry in SAP/portal. The associate will report to executives (any level) looking after EDC/training function at site. Associate may be assigned any additional responsibility as per requirement at site/office. Associate may be transferred from one place to the other based on the requirement.

Upper Age Limit : 62 Years(May be relaxed after approval of competent authority in case suitable candidate with age less than 62Y is not found against vacancy).

Location of posting : Projects/Stations of NTPC

Period of Engagement : 01 year

Last date of Application :21.11.2024

Application link : <https://forms.gle/6L5beq1MLz6Wbz7M6>