

## **INDICATIVE SYLLABUS: ET (HR)**

*(The question paper will consist of 120 questions; out of which 70 questions may be from the subject topics listed below & remaining 50 questions on Aptitude (arithmetic/numerical ability, reasoning & general English)).*

- Human Resource Management
- Human Resource Planning
- Recruitment & Selection
- Human Resource Development: Strategies and Systems
- Performance Management & Appraisal
- Competency Mapping
- Training and Development
- Management of Compensations and Benefits
- Rewards & Recognition
- Human Capital Management & HR Audit
  
- Organizational Structure Design/Development and Change
- Management Process and Organizational Behavior
- Management of Change and Organization Effectiveness
- Managing Interpersonal and Group Processes
- Emotional Intelligence and Managerial Effectiveness
- Transactional Analysis
- Corporate Communication
  
- Industrial Relations & Trade Unions
- Labour Laws
- Conflict Management
- Collective Bargaining and Negotiations process
- Grievance Management
- Contemporary IR
  
- Management Science
- Business Policy and Strategic Analysis
- Corporate Evolution and Strategic Management
- Cross Cultural and Global Management
- International Business Environment
- Business Ethics, Corporate Governance & Social Responsibility
- Understanding Society and Social Structure
  
- Managerial Economics
- Financial Management and Accounting
- Marketing Management
- Quantitative Methods & Research Methodology
- Production and Operations Management
- Marketing Research
  
- Computer Applications in Business
- Management Information Systems
- Human Resource Information System
- Total Quality Management