

## FREQUENTLY ASKED QUESTIONS

### 1. **How I will proceed for online application?**

#### **Reply:**

- To apply visit [www.ntpccareers.net](http://www.ntpccareers.net) and click on "**Rectt. of Experienced Professional in the area of Mining on Fixed Term Basis for 3 years**" of Current Opening. Read the advertisement (available on home page) before proceeding for online registration. Only online mode of application is entertained.
- In case of General/EWS/OBC category, candidate is required to make the payment of Rs. 300/- towards application fee through offline mode or online mode (credit card/ debit card/ net banking).
- The scanned copy of photograph, pay-in slip (receipt of application fee), personal resume (optional) to be uploaded, while applying online. Candidates are advised to retain a copy of this pay in slip for future reference. SC, ST, PWD & XSM candidates are exempted from paying the registration fee.
- After filling the online application form, click on the submit button.
- On clicking Submit button, Registration slip will be generated. Keep the Registration slip for future reference. **No need to send the hard copy/print-out to us.**

### 2. **What is the mode of payment and how I will generate the Bank Pay-in-slip?**

#### **Reply:**

- Payment is to be done only through offline mode or online mode (credit card/ debit card/ net banking).
  - A. Payment through Offline mode:
    - For offline mode, the pay-in-slip can be downloaded from the website [www.ntpccareers.net](http://www.ntpccareers.net) under the link "**Rectt. of Experienced Professional in the area of Mining on Fixed Term Basis for 3 years**" of Current Opening.
    - On clicking on pay-in-slip, the system will ask for the name of the candidate. Please type your name (name of candidate) and copy of pay-in-slip will be generated with unique NTPC Challan number.
    - Take a print-out of the slip and go to the bank for depositing the fees.
  - B. Payment through Online mode:
    - For online mode, candidate can make the payment of application fee through credit card/ debit card/ net banking. Link is provided in home page.
- \*Please note that fee has to be paid before filling up the online application form.

### 3. **What are the documents to be uploaded while filling up the online application?**

**Reply:** Scanned copies of the following documents are to be uploaded while applying online:

- a) Photograph in .jpg format (max. file size 500 KB)-- *applicable for all*
- b) Scanned copy of Pay-in-slip (receipt of application fee) in .jpg format (max. file size can be 500 KB)-- *applicable for General/ EWS/OBC candidates.*
- c) *Personal Resume (optional) in Microsoft word file.*

4. **Will NTPC refund the registration fee in case my candidature is rejected due to any reason?**

**Reply:** The registration fee is non-refundable under any circumstances.

5. **I've entered the wrong Email-Id/Address/DOB/Phone number/Marks/ Institute name/Journal Number and I want to change it. Is it possible?**

**Reply:** **Data once entered and submitted cannot be changed at a later stage.** Please register online again using a different but valid email id.

6. **My current residential address is temporary and it is likely to be shifted soon, so which address I should provide?**

**Reply:** Please provide a permanent address to avoid time loss in receiving official communication/letters.

7. **I've forgotten to take the print out of the registration slip, what should I do now?**

**Reply:** Download your registration slip through the link "**Print Reg. Slip**" available on the website, after furnishing the details as entered by you at the time of registration.

8. **Do I need to send the print out of registration slip to NTPC?**

**Reply:** There is no need to send the print out of registration slip generated from the system. But it is advised to keep the printout of your registration slip for future reference.

9. **If I finally get selected in NTPC, can I get the **extension in joining time**?**

**Reply:** Extension in joining time against notice period will be given.

10. **How would I be intimated about the shortlisting results?**

**Reply:** List of shortlisted candidates for online test/further selection will be uploaded on the website. Shortlisted candidates will be able to download admit card for online test from the website itself. List of candidates selected will also be uploaded on website.

11. **I am a SC/ST/OBC candidate but don't have the caste certificate, can I apply as a General candidate?**

**Reply:** You may apply as General Candidate (if eligible for Gen category) giving your category as "General". In such an event, your candidature will be considered as "GENERAL" and no change in category shall be allowed at a later date.

12. **Name of my University is not given in the drop down list. What should I do?**

**Reply:** Please select 'OTHERS' option given in the drop down list. Once you select the OTHERS option, the text box will be enabled and you can type the name of your University in the space provided.

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